

## Practice Staff Network Meeting Updated Application Form for 2005

### Role of the Network

The key goal of the network is to become a local resource for practice staff and managers working in general practice in the Sutherland area. The network will provide an important forum for networking, peer support and opportunities for professional development.

The network will have the following roles:

Provide a forum for:

- Support the Sutherland Division of General Practice through the *General Practice Support & Development Program* in enhancing and supporting the roles of general practice managers and practice staff
- Discussing current practice management issues and needs within the Sutherland Shire
- Assisting the Division in identifying training needs for practice staff
- Upskilling practice staff in relevant skills and knowledge
- Provide a forum for sharing and exchange of knowledge expertise and experience
- Assist in accessing and disseminating relevant resources for practice managers and practice staff

The network will be an evolving and continually updated forum that will assist the Division in organising network meetings, development of education/ training opportunities and development of resources to support practice managers and practice staff.

### Meetings

Network meetings will be held quarterly during weekday lunchtimes or evenings. *The agenda can consist of up-skilling session, followed by a discussion on current general practice management issues.*

### Membership

Membership is free and open to practice managers and staff working in general practices in the Sutherland area.

**Division Contact**

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